Overview of Wedding Events

All of your important dates in one place!

Event	Date	Time	Location
Engagement Party			
Bachelorette Party			
Bachelor Party			
Engagement Session			
Bridal Shower			
Wedding Rehearsal			
Rehearsal Dinner			
Wedding Ceremony			
Wedding Reception			
Day After Brunch			
Leave For Honeymoon			

Wedding Budget - Payments

Item/Expense	Budget	Actual Cost	Deposit Due	Balance Due	Paid

Vendor Contact Info

	·
Name:	Name:
Address:	Address:
Email:	Email:
Phone:	Phone:
Website:	Website:
Name:	Name:
Address:	Address:
Email:	Email:
Phone:	Phone:
Website:	Website:
Name:	Name:
Address:	Address:
Email:	Email:
Phone:	Phone:
Website:	Website:

Getting Ready Schedule

Who	Hair start Time	Makeup Start Time	Stylist/MUA

Emergency Kit Checklist

Bobby pins	Antacids
O Safety pins	O Super glue
Band-aids	Hand/face lotion
O Hair ties	Bug wipes/spray
Lint roller	Tweezers
Tylenol & Ibuprofren	Osmall snacks (granola bars)
Static guard	Scissors
Deodorant	Earring backs
O Phone charger	Small sewing kit
Hairspray	Pepto Bismol/Imodium A.D.
Printed copy of wedding timeline	Cotton balls
Sunscreen	Boob tape/fabric tape
Baby powder	Small mirror
Tissues	Eye drops
Stain stick/remover	Ontacts/solution
Gum/mints	Extension cord
Q-tips	Extra cash (tips/food, etc.)
Toothbrush/toothpaste	Pad of paper/pen
Floss	Antibacterial wipes
Nail polish/polish remover	Lighter
Chapstick/lip balm	Heel protectors
Hairspray	Small steamer
Tampons/pads	O Sample sizes of all makeup

Ceremony Song Planner

Song

Notes:		

Important Wedding Day Photos

Use this section to help you remember important photos that you would like captured.

Share this list with your photographer before the wedding day

Photo	When	Location

Reception Schedule

Time	Event	Notes

Reception Song Selections

Event	Song
First Dance	
Father-Daughter Dance	
Mother-Son Dance	
Special Dance	
Cake Cutting	
Bouquet Toss	
Garter Toss	
Anniversary Song	
Anniversary Song	
Dollar Dance Song	
Dollar Dance Song	
Final Song of Night	
Notes:	

Seating - Table Numbers

Table #_____

1.	7.
2.	8.
3.	9.
4.	10.
5.	11.
6.	12.

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1.	7.
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Vendor Questions

Vendor Name _____

Questions	Yes	No	Notes